

# SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES



Autonomous and NBA Accredited

Chittoor – 517 127 (A.P.)

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## MINUTES OF THE FINANCE COMMITTEE

Date : 26-07-2024

Time : 10.30 am

Minutes of the Finance Committee meeting held through hybrid mode at 10.30 am on 26th July, 2024.

The following members attended the meeting.

S. No.	Members presented	Designation
1	Dr.N.Venkatachalapathi	Chairman
2	Mr.Dwarakanath	Member
3	Mr.Dasaradh	Member
4	Dr.K.Sudarsan	Member
5	Mr.P.G.Venkateswara Rao	Member
6	Mrs.K.Chamundeswari	Member

At the outset, the Chairman extended a warm welcome to the members of the Finance Committee and thanked them for attending the meeting of the Finance Committee. The Chairman introduced Mr. Dwarakanath, and Mr. Dasaradh to other members of the Finance Committee.

Thereafter, the agenda items were taken up for discussion one-by-one.

### Agenda:

1. To confirm/agree with the Minutes of the previous finance committee meeting.
2. Action taken report of the previous FY 2023-24.
3. Annual Audit Report of the FY 2022-23.

Finance Committee took note of the audited financial report of the year 2022-23.

4. Sources of Income.

S. No.	Particulars	Amounts (Rs.)	Amounts (Rs.)
1	Tuition Fee	12,96,87,000	
2	NBA Fee from Students	18,54,000	
	Total (i)		13,15,41,000
3	Examination Fee	82,17,000	
4	Candidate verification fee	3,00,000	
	Total (ii)		85,17,000
5	Canteen Rent	2,40,000	
6	Other Income	90,00,000	
	Total (iii)		92,40,000
	<b>Total Income (A)</b>		<b>14,92,98,000</b>

(ANNEXURES 4.1 to 4.6)

5. Budget requested by various departments for the FY 2024-25.

S. No.	Department-wise Budget:	Amount (Rs.)	Amount (Rs.)
1	Electrical and Electronics Engineering	3,45,000	
2	Electronics Communication Engineering	14,65,000	
3	CSE	7,81,000	
4	CSE (AI)	2,10,000	
5	CSE (DS )	7,15,000	
6	CSE (CSM)	1,70,000	
7	Mechanical Engineering	2,05,000	
8	Civil Engineering	73,500	
9	Science and Humanities	2,60,000	
	<b>Total (i)</b>		<b>42,24,500</b>
	<b>PG Programs :</b>		
10	Master of Business Administration	1,77,680	
11	Master of Computer Applications	1,49,000	
	<b>M.Tech.:</b>		
12	CSE (Plagiarism)	3,47,374	
13	ECE	1,00,000	
14	EEE	10000	
15	ME	97,500	
	<b>Total (ii)</b>		<b>8,71,554</b>

16	Computer Centre	1,00,03,385	
17	Library	17,50,000	
18	Career Development Centre	17,50,000	
19	Sports	5,40,000	
20	Research and Development Centre	23,05,000	
	<b>Total (iii)</b>		<b>1,63,48,385</b>
	<b>Institute Level Expenses</b>		
21	Salary Expenses	9,13,38,685	
22	Operational Expenses	1,79,27,542	
23	Administrative Expenses	1,01,67,646	
24	Others (NBA Inspection, etc.)	5,00,000	
	<b>Total (iv)</b>		<b>11,99,33,873</b>
	<b>Total Expenses (B)</b>		<b>14,13,78,312</b>
	<b>Surplus / Deficit (A-B)</b>		<b>79,19,688</b>

(ANNEXURE 5.1 to 5.23)

**Major Items:**

ECE Dept. - Lab Equipment Rs.10,00,000/-

Computer Centre:

- Establishment of New Lab with 60 systems Rs. 30,00,000/-
- Internet Yearly Renewal 1 GBPS + 50 Mbps Wi fi Rs.25,00,000/-

*The Finance Committee went through the budget proposals submitted by the various departments and the same was accepted and sent to the Governing Body for approval. ( ANNEXURE 5.2 to 5.16)*

**Career and Development Centre: Placement Training Rs.17,50,000/-**

*Career Development Centre will conduct placement programs for the final year students to increase the placements with good packages with reputed companies. Finance Committee sent to the Governing Body for approval.*

(ANNEXURE 5. 18)

Central Library:

- Books - Rs. 9,00,000/-
- E-Resources – Rs. 5,00,000/-
- National Journals - Rs. 1,50,000/-

*The Finance Committee went through the budget proposals submitted by the Central Library and felt its necessity to purchase latest edition books. They are used by students and faculty and present to various committee visits. The same was accepted by the Finance Committee and sent to the governing body for further approval. (ANNEXURE 5.17)*

6. Allocation of Seed Money for Research and Development Centre.
  - Seed Money - Rs. 11,90,000/-
7. Financial support to Students and Faculty to carry out research and publication and presentation in conferences / seminars, etc.
  - Incentives to Students and Faculty - Rs. 6,30,000/-

*The Finance Committee went through the budget proposals submitted by the research and development centre and felt the necessity to encourage the faculty to carry out research and developmental activities in the emerging areas, also for NBA accreditation, NAAC, Autonomous etc., The same is accepted by the Finance Committee and sent to the Governing Body for approval. (ANNEXURE 5.20)*

8. Enhancing Honorarium to the Experts.

*The present Honorarium to the Experts is minimal when compared to the neighboring colleges. So the Finance Committee has recommended to the Governing Body for further approval. (ANNEXURE 5.24)*

9. Allocation of money for conducting Fresher's day, Sports day and College day.

*The Finance Committee gone through the requirement of funds for conducting Fresher's day, Sports day and College day and sent to the Governing Body for further approval. (ANNEXURES 25 & 5. 19)*

10. Prizes for toppers (one per branch) for the academic year 2024-25.

Per candidate Rs. 5,000/- 9 Branches: **Total = 45,000/-**

*To encourage the students, it is thought of awarding First Prize to the topper, provided the student cleared all subjects in the first attempt itself. The Finance Committee has recommended to the Governing Body for further approval.*

11. Silver Jubilee Scholarships for the Students (course duration 2024-2028)

Category	Value	Applicable to	Duration
R K Group Students	Rs.5,000/-	Convener & Management Quota	4 Years
Girls	10%	Convener & Management Quota	1 Year
Merit ( > 950 Marks in Inter OR < 15,000 EAPCET RANK)	Up to 50%	Management Quota	1 Year
EEE, Mech. & Civil Branches (60% and Above in Inter Marks)	Flat 40%	Convener & Management Quota	4 Years

**Note: Scholarship amount will be expected after completion of the admissions.**

12. Any other item related to Finance

A. Department Fund Rs. 20,000/- (to conduct departmental programs by the Head of each Department)

Per Branch Rs. 20,000/- 10 Branches : **Total = 2,00,000/-**

*In order to meet the urgent requirements of the department by the Head of the Department, the Finance Committee has recommended to the Governing Body for further approval.*

B. Faculty Development Program, Registration Fee

Per Course Rs. 1,100/- About 20 members: **Total = 22,000/-**

*Based on the request of the Heads of the Department and NPTEL Coordinator, the Finance Committee has recommended to the Governing Body for further approval.*

C. Conduct of Graduation Day in the month of August 2024.

Estimated Expenditure **Rs. 3,95,000/-**

*Based on the request of the Heads of the Department and Students, the Finance Committee recommended to the Governing Body for approval.*

ANNEXURE 4.1

2024-25 FEE DETAILS

BRANCH	YEAR	MGT & PAY SEAT STRENGTH	MGT & PAYMENT SEAT TOTAL FEE	JVD STRENGTH	FEE PER STUDENT	JVD TOTAL FEE	GRAND TOTAL
ALL BRANCHES	I	120	9785800	578	50300	29073400	38859200
CSE	II	29	3053000	135	43000	5805000	8858000
CSE	III	58	4475500	129	35000	4515000	8990500
CSE	IV	61	4621700	128	35000	4480000	9101700
CAI	II	29	2451000	95	43000	4085000	6536000
CAI	III	8	505000	67	35000	2345000	2850000
CAI	IV	8	353000	35	35000	1225000	1578000
CSM	II	35	2838000	85	43000	3655000	6493000
CSM	III	19	935000	79	35000	2765000	3700000
CSM	IV	27	1345000	72	35000	2520000	3865000
CSD	II	25	1935000	65	43000	2795000	4730000
CSD	III	23	1345000	79	35000	2765000	4110000
CSD	IV	11	590000	35	35000	1225000	1815000
ECE	II	25	1995000	85	43000	3655000	5650000
ECE	III	18	923750	141	35000	4935000	5858750
ECE	IV	23	1165850	142	35000	4970000	6135850
EEE	II	7	350000	2	43000	86000	436000
EEE	III	5	190000	24	35000	840000	1030000
EEE	IV	3	115000	38	35000	1330000	1445000
MECH	II	3	150000	3	43000	129000	279000
MECH	III	1	40000	4	35000	140000	180000
MECH	IV	5	190000	9	35000	315000	505000
CIVIL	II	0	0	0	0	0	0
CIVIL	III	0	0	1	35000	35000	35000
CIVIL	IV	0	0	1	35000	35000	35000
MBA	I	6	222000	30	35000	1050000	1272000
MBA	II	37	1575000	0		0	1575000
MCA	I	14	518000	30	35000	1050000	1568000
MCA	II	30	1245000	0		0	1245000
MTECH	I	2	120000	5	60000	300000	420000
MTECH	II	10	531000	0		0	531000
<b>TOTAL:</b>		<b>642</b>	<b>43563600</b>	<b>2097</b>	<b>1041300</b>	<b>86123400</b>	<b>12,96,87,000</b>

## ANNEXURE 4.2

### NBA FEE DETAILS

Particulars	Branch	No. of Students	Amount (Rs.)
NBA Fee (per student Rs.3,000/-)	CSE II	164	4,92,000
NBA Fee (per student Rs.3,000/-)	CSE III	187	5,61,000
NBA Fee (per student Rs.3,000/-)	ECE II	110	3,30,000
NBA Fee (per student Rs.3,000/-)	ECE III	157	4,71,000
<b>Total</b>			<b>18,54,000</b>

**Note:** First Year Admissions are in progress. So I CSE, ECE and EEE NBA Fee will be included after completion of Admission process.

## ANNEXURE 4.3

### Examination Fee

Particulars	No. of Students	Amount (Rs.)
Evaluation Fee (Rs.3,000/- per person for 2 Semesters)	2739	82,17,000

## ANNEXURE 4.4

### Examination Fee

Particulars	No. of Students	Amount (Rs.)
Candidate verification fee (Rs.3,000/- per person)	300	3,00,000

## ANNEXURE 4.5

### Canteen Rent

Particulars	No. of Months	Amount (Rs.)
Canteen Rent (per month Rs.20,000)	12	2,40,000

## ANNEXURE 4.6

### Other Incomes

S. No.	Items	Amount (Rs.)
1	Interest on Deposits	68,38,152
2	Quarters Rent	44,950
3	Income from online Examinations	11,76,433
4	Misalliance Income	9,40,465
	<b>Total</b>	<b>90,00,000</b>



**ANNEXURE 5.1**

<b>DEPARTMENT OF EEE</b>			
<b>REQUIRED BUDGET 2024-25 - SITAMS, CHITTOOR</b>			
<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories	54,000	54,000
	b) Consumable	20,000	20,000
	c) Lab Equipment	98,000	90,000
2	Seminar / Guest -6/ Expert Lecture	32,000	20,000
3	Workshops	40,000	10,000
4	Conference		
5	Placement & Training		
6	FDPs	100,000	25,000
7	Industry oriented workshop (MOUs)	15,000	1,000
8	Industrial Tours & Visits	30,000	30,000
9	Industry Internship Activity / Training	20,000	20,000
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,	10,000	10,000
13	Organizing Inter Dept. Events	28,000	20,000
14	Organizing inter institute events		
15	Professional society Memberships	30,000	15,000
16	Organizing Personality Dev. Programs		
17	Organizing programs on Ethics & Entrepreneurship	5,000	10,000
18	Organizing Alumni Events		
19	Departmental Library expenses	20,000	20,000
20	Dept. Office Stationery		
21	Others (If any)		
<b>Total</b>		<b>5,02,000</b>	<b>3,45,000</b>

**ANNEXURE 5.2**

**Department of ECE**  
**Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)	0	
	a) Accessories (Registers, Capacitors, Cables)	1,00,000	80,000
	b) Consumable	1,00,000	80,000
	c) Lab Equipment (30 Systems and Tools)	1000000	10,00,000
2	Seminar / Guest / Expert Lecture	50,000	40,000
3	Workshops	75,000	50,000
4	Conference	75,000	
5	Placement & Training	0	
6	FDPs	50,000	
7	Industry oriented workshop (MOUs)	50,000	20,000
8	Industrial Tours & Visits	50,000	25,000
9	Industry Internship Activity / Training	50,000	30,000
10	In house Research Activities	0	
11	Research Publication	0	
	STUDENT DEVELOPMENT PROGRAMMES:	0	
12	Paper Presentation / Quiz etc.,	0	
13	Organizing Inter Dept. Events	50,000	25,000
14	Organizing inter institute events	50,000	25,000
15	Professional society Memberships	25,000	10,000
16	Organizing Personality Dev. Programs	50,000	25,000
17	Organizing programs on Ethics & Entrepreneurship	50,000	25,000
18	Organizing Alumni Events	50,000	
19	Departmental Library expenses	50,000	30,000
20	Dept. Office Stationery	50,000	
21	Others (If any)	0	
<b>TOTAL</b>		<b>20,45,000</b>	<b>14,65,000</b>

**ANNEXURE 5.3**

## Department of Computer Science and Engineering

### Budget Proposal for the Academic Year 2024-2025

S.NO	Head	Proposed Amount (Rs.)	Recommended Amount (Rs.)
1	Seminar / Guest / Expert Lecture	1,25,000	60,000
2	Workshops	75,000	40,000
3	Conference	1,00,000	60,000
4	FDPs	1,00,000	100,000
5	Industry oriented workshop (MOUs)	1,00,000	1,000
6	Industrial Tours & Visits	50,000	50,000
7	Industry Internship Activity / Training	50,000	40,000
8	In house Research Activities		
9	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
10	Paper Presentation / Quiz /NPTEL Courses etc..	150,000	80,000
11	Organizing Inter Dept. Events	100,000	60,000
12	Organizing inter institute events	1,50,000	80,000
13	Professional society Memberships	50,000	50,000
14	Organizing Personality Dev. Programs	50,000	40,000
15	Organizing programs on Ethics & Entrepreneurship	50,000	40,000
16	Organizing Alumni Events	1,00,000	
17	Departmental Library expenses	80,000	60,000
18	Dept. Office Stationery	50,000	
19	Others (If any)	50,000	20,000
<b>TOTAL</b>		<b>9,80,000</b>	<b>7,81,000</b>

**ANNEXURE 5.4****DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING****CSE AI (ARTIFICIAL INTELLIGENCE)****Budget Proposal for the Academic Year 2024-2025**

<b>Sl. No.</b>	<b>Items</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Department Maintenance		
	a) Printer	15,000	15,000
	b) Computer system with internet connection	40,000	40,000
	c) LCD Projects(4 No.s)	80,000	20,000
2	Seminar / Guest / Expert Lecture	30,000	20,000
3	Workshops	50,000	30,000
4	FDPs	50,000	20,000
5	Industrial Tours & Visits	50,000	20,000
6	Industry Internship Activity / Training		
7	In house Research Activities		
8	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
9	Paper Presentation / Quiz etc.,		
10	Organizing Inter Dept. Events	10,000	10,000
11	Organizing inter institute events	50,000	20,000
12	Professional society Memberships		
13	Organizing Personality Dev. Programs		
14	Organizing programs on Ethics & Entrepreneurship		
15	Organizing Alumni Events		
16	Departmental Library expenses	20,000	15,000
17	Dept. Office Stationery		
18	Others (If any)		
<b>TOTAL</b>		<b>3,95,000</b>	<b>2,10,000</b>

**ANNEXURE 5.5****DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING****CSE DS (Data Science)****Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Items</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Cosumable stores)		
	a) Lab Furniture for Students		
	b) Lab Cosumable		
	c) LCD Projectors		
2	Seminar / Guest -6/ Expert Lecture	32,000	20,000
3	Workshops	80,000	20,000
4	Conference		
5	Placement & Training		
6	FDPs	1,00,000	25,000
7	Industry oriented workshop (MOUs)		
8	Industrial Tours & Visits	30,000	20,000
9	Industry Internship Activity / Training	20,000	20,000
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,	20,000	15,000
13	Organizing Inter Dept. Events	30,000	10,000
14	Organizing inter institute events		
15	Professional society Memberships		
16	Organizing Personality Dev. Programs	20,000	20,000
17	Organizing programs on Ethics & Entrepreneurship	20,000	20,000
18	Organizing Alumni Events		
19	Departmental Library expenses	50,000	30,000
20	Dept. Office Stationery		
21	Others (If any) Furniture for Students	2,70,000	2,70,000
22	LCD Projectors	2,45,000	2,45,000
	<b>Total</b>	<b>9,17,000</b>	<b>7,15,000</b>

**ANNEXURE 5.6****DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING****CSE CSM (AIML)****Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Items</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Lab Furniture for Students		
	b) Lab Consumable		
	c) LCD Projectors		
2	Seminar / Guest -6/ Expert Lecture	32,000	20,000
3	Workshops	80,000	20,000
4	Conference		
5	Placement & Training		
6	FDPs	1,00,000	25,000
7	Industry oriented workshop (MOUs)		
8	Industrial Tours & Visits	30,000	20,000
9	Industry Internship Activity / Training	20,000	20,000
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,	20,000	15,000
13	Organizing Inter Dept. Events	30,000	10,000
14	Organizing inter institute events		
15	Professional society Memberships		
16	Organizing Personality Dev. Programs	20,000	20,000
17	Organizing programs on Ethics & Entrepreneurship	20,000	20,000
18	Organizing Alumni Events		
19	Departmental Library expenses	50,000	30,000
20	Dept. Office Stationery		
21	Others (If any) Furniture for Students	2,70,000	2,70,000
22	LCD Projectors	2,45,000	2,45,000
	<b>Total</b>	<b>9,17,000</b>	<b>7,15,000</b>

**ANNEXURE 5.7****DEPARTMENT OF MECHANICAL ENGINEERING****Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories (Services for Machinery)	10,000	10,000
	b) Consumable (Hacksaw blade)	10,000	10,000
2	Seminar / Guest / Expert Lecture	20,000	20,000
3	Workshops	20,000	20,000
4	Conference	20,000	
5	Placement & Training		
6	FDPs	25,000	25,000
7	Industry oriented workshop (MOUs)	500	500
8	Industrial Tours & Visits	15,000	15,000
9	Industry Internship Activity / Training	20,000	20,000
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,	10,000	10,000
13	Organizing Inter Dept. Events	20,000	20,000
14	Organizing inter institute events	10,000	10,000
15	Professional society Memberships	10,000	10,000
16	Organizing Personality Dev. Programs	20,000	10,000
17	Organizing programs on Ethics & Entrepreneurship	15,000	15,000
18	Organizing Alumni Events	15,000	
19	Departmental Library expenses	5,000	5,000
20	Dept. Office Stationery		
21	Others (If any)		
	<b>TOTAL</b>	<b>2,45,500</b>	<b>2,00,500</b>

**ANNEXURE 5.8****DEPARTMENT OF CIVIL ENGINEERING****Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories	5,000	5,000
	b) Consumable	5,000	5,000
2	Seminar / Guest / Expert Lecture	10,000	10,000
3	Workshops	10,000	10,000
4	Conference	10,000	
5	Placement & Training		
6	FDPs	15,000	
7	Industry oriented workshop (MOUs)	500	500
8	Industrial Tours & Visits	10,000	5,000
9	Industry Internship Activity / Training	20,000	
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,	5,000	5,000
13	Organizing Inter Dept. Events	10,000	5,000
14	Organizing inter institute events	10,000	5,000
15	Professional society Memberships	5,000	
16	Organizing Personality Dev. Programs	20,000	10,000
17	Organizing programs on Ethics & Entrepreneurship	15,000	8000
18	Organizing Alumni Events	15,000	
19	Departmental Library expenses	5,000	5,000
20	Dept. Office Stationery		
21	Others (If any)		
	<b>TOTAL</b>	<b>1,70,500</b>	<b>73,500</b>



**ANNEXURE 5.9****DEPARTMENT OF SCIENCE AND HUMANITIES  
Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories		
	b) Consumable	70,000	60,000
	c) Lab Equipment	35,000	30,000
2	Seminar / Guest -6/ Expert Lecture	30,000	30,000
3	Workshops	10,000	10,000
4	Conference-1	15,000	15,000
5	Placement & Training		
6	FDPs		
7	Industry oriented workshop (MOUs)		
8	Industrial Tours & Visits		
9	Industry Internship Activity / Training		
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,		
13	Organizing Inter Dept. Events	20,000	20,000
14	Organizing inter institute events		
15	Professional society Memberships		
16	Organizing Personality Dev. Programs		
17	Organizing programs on Ethics & Entrepreneurship		
18	Organizing Alumni Events		
19	Departmental Library expenses	5,000	5,000
20	Dept. Office Stationery		
21	Fresher's day and Orientation Programme for I B.Tech students	90,000	90,000
	<b>TOTAL</b>	<b>2,75,000</b>	<b>2,60,000</b>

**ANNEXURE 5.10**

**DEPARTMENT OF MANAGEMENT STUDIES**

**Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories		
2	Seminar / Guest -6/ Expert Lecture	30,000	16,000
3	Workshops	20,000	12,000
4	Conference-1		
5	Placement & Training		
6	FDPs	25,000	25,000
7	Industry oriented workshop (MOUs)	1,000	1,000
8	Industrial Tours & Visits	10,000	10,000
9	Industry Internship Activity / Training		
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,	20,000	20,000
13	Organizing Inter Dept. Events	5,000	10,000
14	Organizing inter institute events	20,000	20,000
15	Professional society Memberships (AIMS)	30,680	30,680
16	Organizing Personality Dev. Programs	20,000	20,000
17	Organizing programs on Ethics & Entrepreneurship	8,000	8,000
18	Organizing Alumni Events	10,000	
19	Departmental Library expenses	5,000	5,000
20	Dept. Office Stationery		
21	Others (If any)		
	<b>TOTAL</b>	<b>2,04,680</b>	<b>1,77,680</b>

**ANNEXURE 5.11**

**DEPARTMENT OF COMPUTER APPLICATION**

**Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories		
2	Seminar / Guest -6/ Expert Lecture	50,000	16,000
3	Workshops	20,000	12,000
4	Conference-1		
5	Placement & Training		
6	FDPs	50,000	25,000
7	Industry oriented workshop (MOUs)	10,000	1.000
8	Industrial Tours & Visits	20,000	20.000
9	Industry Internship Activity / Training		
10	In house Research Activities		
11	Research Publication	50,000	20,000
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,		
13	Organizing Inter Dept. Events	20,000	10,000
14	Organizing inter institute events	30,000	20,000
15	Professional society Memberships		
16	Organizing Personality Dev. Programs	5,000	5,000
17	Organizing programs on Ethics & Entrepreneurship	5,000	5,000
18	Organizing Alumni Events		
19	Departmental Library expenses	20,000	15,000
20	Dept. Office Stationery	10,000	
21	Fresher's day and Orientation Programme	50,000	
<b>TOTAL</b>		<b>3,40,000</b>	<b>1,49,000</b>

**ANNEXURE 5.12**

**DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING (M.Tech.)**

**Budget Proposal for the Academic Year 2024-2025**



**SREENIVASA INSTITUTE OF TECHNOLOGY  
AND MANAGEMENT STUDIES (SITAMS)**  
AUTONOMOUS – NBA ACCREDITED (CSE, ECE & EEE)  
(Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuramu)  
Dr. D.K. Audikesavulu Marg (Bangalore-Tirupati Bye-pass Road),  
Murukambattu Post, CHITTOOR – 517 127

Dt.11.06.2024

**NOTE SUBMITTED TO THE MANAGEMENT**

- Sub:- Establishment of Consortium by JNTUA, Ananthapuramu to procure Turnitin Anti-Plagiarism – Orders Issued – Reg.
- Ref:- 1. Mail received from Prof.B.Eswara Reddy, Director, R&D, JNTUA.  
2. Letter received from R&D Coordinator, SITAMS.

\*\*\*\*\*

It is submitted that as a part of academics, it is mandatory to check the plagiarism of PG course projects reports and also to ensure the ethical practice of faculty and students research publications. As of now we are using online plagiarism tools, but as per the instruction of JNTUA, Ananthapuramu, every institute must have licensed plagiarism software. To facilitate the institution, the consortium of the university itself came with a proposal to purchase the plagiarism software (TURNITIN). The actual price of the software for direct purchase by the institute cost Rs.8,50,219/- (Including 18% GST) per year for 300 end users with 1500 documents, but through university consortium it cost Rs.3,47,374/- (Including 18% GST) per year for 300 end users with 1500 documents. Our institute R&D team also suggested to buy the above software due to the various quality parameters.

Hence approval may be accorded to purchase the software through JNTUA, Consortium.

A.O. V.K.R.

Principal

Secretary

Chairman

From

Dr.H.Umamahesvari  
Professor & R&D Coordinator  
SITAMS,  
Chittoor

Date: 10-06-2024

To

The Principal  
SITAMS, Chittoor.

Respected Sir,

**Sub:** Requisition for the purchase of Plagiarism Software Reg.

**Ref:** Webinar conducted on dated 25th April 2024 by JNTUA, & communication received on 6<sup>th</sup> June 2024 from Turnitin.

I wish to bring to your kind notice that, as SITAMS is possessing Research Centers and also UG, PG courses, it is crucial to improve the quality of final year projects. So it is mandatory to purchase plagiarism software. As the Turnitin plagiarism software is globally used in various research organizations, and also it possess various features such as combating contract cheating or detecting AI-generated work etc., Jawaharlal Neeru Technological University Anantapur (JNTUA) has recently established a consortium to facilitate the procurement of the Turnitin Anti-Plagiarism Tool for all its affiliated colleges at an economical cost and also hosted a zoom online webinar "On Enhancing Academic Integrity with Turnitin Plagiarism Tool" dated 25th April 2024. This will be beneficial for Faculty and PhD research work, as well as for verifying PG dissertations and UG project reports. The actual cost of the software and the concession under JNTUA consortium is given below.

S.No	Name of the Software	Features	Cost of the Software	Total amount
1	Turnitin	300 end users with 1500 documents	INR 7,20,585.70 + 18%	INR 8,50,291.12
	<b>Under JNTUA Consortium</b>		INR 2,94,385 + 18% GST	INR 3,47,374.30
			<b>Saving under JNTUA consortium</b>	<b>5,02,916.82</b>

Hence, I kindly request you to give permission to avail the software for the benefit of the students and faculty.

Thanking you Sir

With Best wishes  
*H. Umamahesvari*  
Dr.H.Umamahesvari

**ANNEXURE 5.13**

**Department of ECE (M.Tech.)  
Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories		
2	Seminar / Guest -6/ Expert Lecture	50,000	50,000
3	Workshops		
4	Conference-1		
5	Placement & Training		
6	FDPs		
7	Industry oriented workshop (MOUs)		
8	Industrial Tours & Visits		
9	Industry Internship Activity / Training		
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,		
13	Organizing Inter Dept. Events	50,000	50,000
14	Organizing inter institute events		
15	Professional society Memberships		
16	Organizing Personality Dev. Programs		
17	Organizing programs on Ethics & Entrepreneurship		
18	Organizing Alumni Events		
19	Departmental Library expenses		
20	Dept. Office Stationery		
21	Others (If any)		
<b>TOTAL</b>		<b>1,00,000</b>	<b>1,00,000</b>

**ANNEXURE 5.15**

**DEPARTMENT OF MECHANICAL ENGINEERING (M.Tech.)**

**Budget Proposal for the Academic Year 2024-2025**

<b>SI NO</b>	<b>Head</b>	<b>Proposed Amount (Rs.)</b>	<b>Recommended Amount (Rs.)</b>
1	Lab Maintenance (including Consumable stores)		
	a) Accessories (Services for Machinery)	5,000	5,000
	b) Consumable (Hacksaw blade)	4,000	4,000
2	Seminar / Guest / Expert Lecture	10,000	10,000
3	Workshops	5,000	5,000
4	Conference	5,000	5,000
5	Placement & Training		
6	FDPs	5,000	5,000
7	Industry oriented workshop (MOUs)	500	500
8	Industrial Tours & Visits	5,000	5,000
9	Industry Internship Activity / Training	15,000	15,000
10	In house Research Activities		
11	Research Publication		
	STUDENT DEVELOPMENT PROGRAMMES:		
12	Paper Presentation / Quiz etc.,	5,000	5,000
13	Organizing Inter Dept. Events	5,000	5,000
14	Organizing inter institute events	10,000	10,000
15	Professional society Memberships	5,000	5,000
16	Organizing Personality Dev. Programs	5,000	5,000
17	Organizing programs on Ethics & Entrepreneurship	5,000	5,000
18	Organizing Alumni Events	5,000	5,000
19	Departmental Library expenses	3,000	3,000
20	Dept. Office Stationery		
<b>TOTAL</b>		<b>245,500</b>	<b>97,500</b>

**ANNEXURE 5.16**

**Computer Centre**

<b>S. No.</b>	<b>Head</b>	<b>No.</b>	<b>Appx. Cost</b>	<b>Total (Rs.)</b>
1	Lab Maintenance (including Consumable stores)			
	a)USB Mouse with warranty	50	301	15,050
	b)1 TB SATA HDD	50	3,175	1,58,750
	c)DDR4 8GB RAM	100	2,580	2,58,000
	d)SMPS	50	591	29,550
	e)Cannon Laser Printer	10	16,000	1,60,000
	f)External Hard Disk 2TB	5	5,267	26,335
	g)USB Keyboard	30	301	9,030
	h)Pen Drive 32GB	10	344	3,440
	i)Pen Drive 64GB	10	645	6,450
	j)Pen Drive 128GB	10	1,128	11,280
	k) Dlink Gigabyte 24 Port Manageable Switch	10	20,000	2,00,000
	l) Dlink Gigabyte 24 Port Switch	10	7,500	75,000
	m)ID Card Printing	1600	100	1,60,000
	n)1- year Printer Cartridge refilling for all the Departments	300	800	240,000
	o)20" Monitors	30	11,000	3,30,000
	p)DLink Cat6 Cables	5	8,500	42,500
	q) DLink RJ45 Connectors	5	1,000	5,000
	r)DDR3 8GB RAM	200	2,000	400,000
	s)Desktop Systems for establishment of New Lab	60	50,000	30,00,000
2	Dept. Office Stationery			5,000
3	Others (If any)			
4	Micorsoft Campus Agreement	1	2,50,000	2,50,000
5	Internet Yearly Renewal 1 GBPS + 50 Mbps Wifi	1	25,00,000	25,00,000
6	Automation Software -Renewal	1	14,000	14,000
7	UPS AMC	19	16,000	3,04,000
8	Public Address System setup for Conference Room and Computer Labs	6	1,50,000	9,00,000
9	Video Lecture Recording Setup	1	4,00,000	4,00,000
10	Rack Server	2	2,50,000	5,00,000
<b>TOTAL</b>				<b>10,003,385</b>



**ANNEXURE 5.17**

**Library**

**SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES  
(AUTONOMOUS)  
MURUKAMBATTU, CHITTOOR-517127  
(Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuram)**

**Central Library**

**Budget proposal for the Academic year 2024-2025**

S.No	Description of Items	Quantity	Approximate cost
1	Books	1000	9,00,000
2	E-resources	7500	5,00,000
3	National Journals	55	1,50,000
4	Magazines	30	70,000
5	News papers	7	35,000
6	Miscellaneous		25,000
7	Stationary		20,000
Total			17,50,000

**In-Charge**

**Principal**

  
Librarian  
7/3/24  
Sreenivasa Institute of Technology  
and Management Studies,  
CHITTOOR - 517 127.

ANNEXURE 5.18

**Career Development Centre**

**Sreenivasa Institute of Technology and Management Studies  
(AUTONOMOUS)  
Career and Development Centre  
Budget for the Financial Year 2024-25**

S. No.	Head	No.	Appx. Cost	Total (Rs.)
1	Lab Maintenance (including Consumable stores)			
	a)			
2	Seminar / Guest / Expert Lecture			
3	Workshops			
4	Conference			
5	Placement & Training	500	3500/-	17,50,000
6	FDPs			
7	Industry oriented workshop (MOUs)			
8	Industrial Tours & Visits			
9	Industry Internship Activity / Training			
10	In house Research Activities			
11	Research Publication			
	STUDENT DEVELOPMENT PROGRAMMES:			
12	Paper Presentation / Quiz etc.,			
13	Organizing Inter Dept. Events			
14	Organizing inter institute events			
15	Professional society Memberships			
16	Organizing Personality Dev. Programs			
17	Organizing programs on Ethics & Entrepreneurship			
18	Organizing Alumni Events			
19	Departmental Library expenses			
20	Dept. Office Stationery			
21	Others (If any)			
<b>TOTAL</b>				<b>17,50,000</b>

  
CTPO

**ANNEXURE 5.19**

**Sports**

REQUIRED BUDGET 2024-25 - SITAMS, CHITTOOR		
SI NO	Head	SPORTS
24	National Journals	
25	Magazines	
26	Newa Papers	
27	Miscellaneous	
28	Stationery	
29	Sports Equipment	150000
30	Annual sports day	140000
31	Ground Maintenance	120000
32	JNTUA Autonomous Games Meet	130000
TOTAL		<b>540000</b>

*K. Valle*  
*PL.*

**ANNEXURE 5.20**

**Research and Development Centre**

Research and Development Cell												
S. No.	Particulars	Electrical and Electronics Engineering	Electronics Communication Engineering	CSE	CSE (AI)	CSE (DS)	CSE (CSM)	Mechanical Engineering	Science and Humanities	MBA	MCA	Grand Total
1	In house Research Activities (See	100000	300000	200000	50,000	20,000	20,000	100000	300000	50,000	50,000	1190000
2	Research Publication	60,000	150000	150000	30,000	30,000	30,000	30,000	100000	50,000	50,000	630000
3	Paper Presentation / Quiz etc.,	25,000	50,000	50,000	10,000	10,000	10,000	20,000	50,000	50,000	10,000	285000
4	For conducting International and National Level programmes under R&D	200,000										200,000
	<b>Total</b>	<b>385000</b>	<b>500000</b>	<b>400000</b>	<b>90000</b>	<b>60000</b>	<b>60000</b>	<b>150000</b>	<b>450000</b>	<b>150000</b>	<b>60000</b>	<b>2305000</b>

**ANNEXURE 5.21**

**Salary Expenses**

<b>Particulars</b>	<b>2023-24</b>	<b>2024-25</b>
Teaching Staff Salaries	5,52,82,056	6,08,10,261
Non Teaching staff Salaries	2,77,53,113	3,05,28,424
<b>TOTAL</b>	<b>8,30,35,169</b>	<b>9,13,38,685</b>

**ANNEXURE 5.22**

**OPERATING EXPENSES**

<b>S. No.</b>	<b>OPERATING EXPENSES</b>	<b>Amount (Rs.)</b>
1	Building Maintenance	67,19,453
2	Campus Maintenance	27,85,012
3	Electrical Maintenance	32,43,484
4	Electricity Charges	25,55,714
5	Generator Maintenance	3,56,967
6	Transportation Charges	4,01,699
7	Toll Gate Charges	83,375
8	UCS/Affiliation Fee/Accreditation Fee	17,81,837
	<b>Total</b>	<b>1,79,27,541</b>

**ANNEXURE 5.23**

**ADMINISTRATIVE EXPENSES**

<b>S. No.</b>	<b>ADMINISTRATIVE EXPENSES</b>	<b>Amount (Rs.)</b>
1	Advertisement	5,00,000.00
2	Board of Studies Meeting Expenses	2,50,000.00
3	Conveyance Expenses	1,50,000.00
4	Exam Remuneration	39,03,746.00
5	Fees, Rates & Taxes	15,00,000.00
6	General Charges	1,80,000.00
7	Miscellaneous Expenses	25,000.00
8	PF Administration Charges	31,500.00
9	Pooja Expenses	2,22,000.00
10	Postage & Courier	3,000.00
11	Printing & Stationery	7,45,000.00
12	Professional Charges	30,000.00
13	Security Charges	20,00,000.00
14	Special Events Expenses	28,000.00
15	Telephone Charges	16000.00
16	Travelling Expenses	88,000.00
17	Vehicle Repairs and Maintenance	4,95,400.00
	<b>Total</b>	<b>1,01,67,646.00</b>



**SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES, CHITTOOR**  
**(AUTONOMOUS)**

**NOTE SUBMISSION TO THE FINANCE COMMITTEE – ENHANCEMENT OF HONORARIUM AND REMUNERATION**

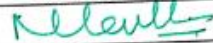
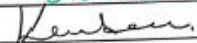
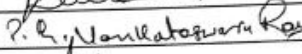

S.No	Particulars	Existing Honorarium/ Remuneration	Proposed Honorarium / Remuneration
1	Expert members visiting Institute for Various Academic Importance such as Governing Body Meeting, Academic Council Meeting, Board of Studies Meeting, FDP, Seminar, Guest Lecture & Project Viva	Rs. 5000/-	Rs. 10000/- (Experts from IITs) Rs.7000/- (Experts from NITs & Universities) Rs.5000/- (Experts from Private Sectors & Industries)
2	Honorarium for Governing Body Meeting	Rs.5000/-	Rs. 1000/- (Member Secretary) Rs.750/- (Members)
3	Honorarium for Academic Council	Rs. 5000/-	Rs. 1000/- (Chairman) Rs.750/- (Member Secretary) Rs.500/- (Members)
4	Honorarium for Board of Studies	Rs. 5000/-	Rs. 1000/- (Chairman) Rs.500/- (Members)
5	Honorarium for Results Meeting	Rs. 5000/-	Rs.10,000 (University Nominee) + TA Rs. 1000/- (Chairman) Rs.750/- (Convener) Rs.500/- (Members)
6	Remuneration for Examination Related Works	Rs.1000/- per SET (Question Paper Setter) Rs.500/- per SET (Scheme Preparation) Rs.300/- per Session (Chief Superintendent)	Rs.1500/- per SET (Question Paper Setter) Rs.500/- per SET (Scheme Preparation) Rs.400/- per Session (Chief Superintendent) Rs.350/- per Session (Controller)

	<p>Rs.250/- per Session (Controller of Examination)</p> <p>Rs.150/- per Session (Additional Controller of Examination)</p> <p>Rs.100/- per Session (Invigilation Duty / Squad Duty)</p> <p>Rs.90/- per Session (Ministerial Staff/Seating Arrangement)</p> <p>Rs.10/- per candidate (Practical Exam)</p> <p>Rs. 20/- per candidate (UG Project Viva-Voce)</p> <p>Rs. 250/- per candidate (M.Tech Project Viva-Voce)</p> <p>Rs. 100/- per candidate (MBA/MCA Project Viva-Voce)</p> <p>Rs.15/- per Script (Spot Valuation)</p> <p>Rs.2/- (Coding and De-coding)</p> <p>Rs.2/- (Scrutiny of Answer Scripts)</p>	<p>of Examination)</p> <p>Rs.250/- per Session (Additional Controller of Examination)</p> <p>Rs.150/- per Session (Invigilation Duty / Squad Duty)</p> <p>Rs.100/- per Session (Ministerial Staff/Seating Arrangement)</p> <p>Rs.15/- per candidate (Practical Exam)</p> <p>Rs. 25/- per candidate (UG Project Viva-Voce)</p> <p>Rs. 500/- per candidate (M.Tech Project Viva-Voce)</p> <p>Rs. 150/- per candidate (MBA/MCA Project Viva-Voce)</p> <p>Rs.20/- per Script (Spot Valuation)</p> <p>Rs.2/- (Coding and De-coding)</p> <p>Rs.2/- (Scrutiny of Answer Scripts)</p>
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Date: 26-07-2024

Minutes of the Finance Committee Meeting held Hybrid mode at 10-30 AM on 26-07-2024.

The Following Members Attend the Meeting.

SI NO	MEMBERS	PORTFOLIO	SIGNATURE
1	Dr. N . Venkatachalapathi	Chairman	
2	Mr. Dwarakanath	Member	ONLINE
3	Mr Dasarath	Member	ONLINE
4	Dr. K .Sudarshan	Member	
5	Mr PG Venkateswara Rao	Member	
6	Mrs K Chamundeswari	Member	

  
CHAIRMAN