

**SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES,
CHITTOOR (AUTONOMOUS)**

MCA- I-Semester

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ENGLISH COMMUNICATION SKILLS LAB

Aim:

English is a global language as well as living and problem solving. People have found that knowledge of English is the bridge to survive and to reach the destination. As it is a language of opportunities in this global village, English is bound to expand its territory of use everywhere.

Course Objectives:

The syllabus has been designed

- To enhance communication skills especially in listening, speaking with confidence, read variety of materials and to improve their writing skills effectively.
- Enable students to learn better pronunciation by using proper phonetic sounds with accurate word accent.
- Train students to give PowerPoint presentations, participation in Group Discussion and facing Interviews with confidence.

Outcomes:

At the successful completion of this course, students will be able to:

- Techniques to improve Listening Skills.
- Accurate perception of sounds and Pronunciation.
- Acquire Role play by writing dialogues that encounters in everyday life.
- Acquire Group Discussion Skills besides Facing Interviews.
- Track Learning progress through language learning software.

The following course content is prescribed for the English language laboratory practice

1. Introduction to the sounds of English - Vowels - Consonants - Diphthongs
2. Introduction to Stress
3. Inflections - Plural Morphemes - Past Tense Marker
4. Reading Skills
5. Book Review
6. Listening Skills (TED talks)
7. Oral presentations- Prepared - Extempore
8. Resume Writing - Cover Letter
9. Group Discussion
10. Interview Skills

REFERENCE BOOKS:

1. Developing Communication Skills, 2/e, 2009, Krishna Mohan & Meera Benerji, Macmillan, New Delhi.
2. Speaking English effectively 2/e, 2009, Krishna Mohan & N.P. Singh, Macmillan, New Delhi.
3. Oxford Practice Grammar with Answers, 2002/e, John Eastwood, Oxford, New Delhi.
4. Handbook of English Grammar and Usage, 2006, Mark Lester and Larry Beason, Tata McGraw-Hill, New Delhi.
5. A text book of English phonetics for Indian students, 2007, T. BalaSubramanian, Macmillan, New Delhi.
6. GRE and TOEFL: Kaplan and Baron's English in Mind, 4/e, Herbert Puchta and Jeff Stranks, Cambridge.
7. Everyday Dialogues in English, 2006, Robert J. Dixon, Prentice – Hall, New Delhi.
8. Effective Technical Communication, 2005, M. Ashraf Rizvi, Tata Mc Graw-Hill, New Delhi.

BOARD OF STUDIES MEMBERS:

1. Dr. B.V.Chitra
Assistant Professor,
Department of English,
JNTUA, Anantapuramu.

2. Dr. N.S. Vishnu Priya
Associate Professor,
School of Science and Humanities,
VIT University
Vellore.

3. Mr. V.N. Sudheer
Assistant Professor of English,
SITAMS, Chittoor.

4. Mr. S. Riyaz Ahamed
Assistant Professor of English,
SITAMS, Chittoor.

5. Mr. N.R. Thulasi Prasad
Assistant Professor of English,
SITAMS, Chittoor.

6. Ms. N. Lakshmi Sailaja
Assistant Professor of English,
SITAMS, Chittoor.